

**RESOLUTION #2813
DESIGNATE A/E PROFESSIONAL SERVICES FROM 11/1/16 TO 10/31/17**

WHEREAS, the Housing Authority of the Township of Woodbridge (the “Authority”) needs to retain an Architecture and Engineering firm for professional services which may be needed during the RAD conversion; and

WHEREAS, this contract is to be awarded through a “fair and open process” pursuant to N.J.S.A. 19:44A-20.4 *et. seq.*; and

WHEREAS, the Authority published a notice in the Home News Tribune on 10/4/16 and posted the same on the Authority’s website soliciting proposals for professional A/E Services; and

WHEREAS, the following proposals for Professional A/E Services were received in the Office of the Executive Director until 2:00 PM, Tuesday, October 25, 2016, at which time the proposals were considered in accordance with the Selection Process defined in the Specifications by an evaluation team, with evaluation factors averaged as follows:

Evaluation Factor 1: **#1 Qualifications/Experience and past Projects (30)**

Evaluation Factor 2: **#2 Public Housing Authority / HUD Experience (30)**

Evaluation Factor 3: **#3 Cost of Services (40)**

----Factor/Max Points-----

Firm	1/30	2/30	3/40	<u>Total</u> 100 max
LS Engineering Assoc. Corp. Montville, NJ 07045	30	30	36.5	96.5
OCA Architects Newark, NJ	30	16.5	27	73.5
Arcari & Iovino Architects Little Ferry, NJ	29	19	26	74
Habitech Architects Medford, NJ	27	27	40	94
Element Architectural Group Paramus, NJ	30	15	30	75
Lothrop Associates White Plains, NY	27	17	15.5	59.5
Anadal Architecture & Design PC Woodbridge, NJ	22	0	35.5	57.5

WHEREAS, it is the committee’s opinion that LS Engineering Associates Corp. (LSEA) is most qualified to provide Professional A/E Services; and

WHEREAS, this recommendation was made to the Contract Officer, Donna F. Brightman, that based upon the quality of the proposal submitted by LSEA, including the Firm’s extensive experience with Public Housing Authorities that the firm be recommended for retention.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the Township of Woodbridge, New Jersey, that a contract for Professional A/E Services has been awarded under competitive proposal procurement procedures to the firm of LSEA to provide Professional A/E Services commencing November 1, 2016 through October 31, 2017. All such A/E Services to be provided in accordance with the specifications incorporated herein as fully as though set forth at length.

Motion to adopt Resolution #2813 moved by Commissioner Michelson and seconded by Commissioner Kenny and upon roll call, the vote was as follows:

ROLL CALL: Kenny Michelson Rosario Rupasinghe Shah Ficarra
AYES: Kenny Michelson Rupasinghe Shah Ficarra
NAYS: None
Abstain: None
Absent: Rosario

I hereby certify that the above is a true and exact copy of the Resolution adopted by the Board of Commissioners of the Housing Authority of the Township of Woodbridge at their Regular Meeting of November 7, 2016.

Donna F. Brightman, Secretary

Approved as to legal form:

Terrence Corriston, Esq.