

RESOLUTION #2851

AWARD CONTRACT FOR HQS INSPECTION SERVICES TO HOME STAT INSPECTIONS, INC. FOR A TWO YEAR PERIOD-5/1/17-4/30/19

WHEREAS, the Housing Authority of the Township of Woodbridge, NJ (Authority) needs to hire and retain an HQS Inspections firm to perform HQS inspections on a monthly basis for approximately 415 of the Authority’s Project Based Voucher (PBV) units commencing May 1, 2017 to April 30, 2019; and

WHEREAS, the contract was awarded through a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Authority published a notice in the Home News Tribune on 3/18/17 soliciting proposals for HQS Inspection services; and

WHEREAS, two proposals for HQS Inspection services were received until 2:00 PM on Tuesday, April 11, 2017 as follows:

	Home Stat Inspections	McCright & Associates
Annual Inspections	\$37.00	\$45.00
Initial Inspection	\$37.00	\$48.50
Re-Inspections	\$24.00	\$27.50
Special Inspection	\$37.00	\$49.50
Inconclusive/no show inspection	\$24.00	\$22.00
Trip Charge if not clustered	N/A	\$50.00

WHEREAS, upon review of the proposals it was determined that Home Stat Inspections submitted the proposal which price and other factors was most advantageous to the Authority

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the Township of Woodbridge (the “Authority”) that the Contract Officer of the Authority, Donna F. Brightman be, and hereby is authorized and directed to execute and deliver on behalf of the Authority a two (2) year Contract for HQS Inspection Services in the amount of \$37.00 per annual, initial and special inspections and \$24.00 per re-inspection to Home Stat Inspections from May 1, 2017-April 30, 2019.

Motion to adopt Resolution #2851 moved by Commissioner Michelson and seconded by Commissioner Walker and upon roll call, the vote was as follows:

ROLL CALL: Kenny Michelson Rupasinghe Shah Walker Ficarra
AYES: Kenny Michelson Rupasinghe Shah Walker Ficarra
NAYS: None
Abstain: None
Absent: None

I hereby certify that the above is a true and exact copy of the Resolution adopted by the Board of Commissioners of the Housing Authority of the Township of Woodbridge at their Regular Meeting of May 1, 2017.

Approved as to legal form:

Terrence Corriston, Esq.

Donna F. Brightman, Secretary