

RESOLUTION #2864

AUTHORIZING AN UNPAID LEAVE OF ABSENCE FOR EMPLOYEE NUMBER 983000

WHEREAS, employee number 983200 has requested a Leave of Absence; and
WHEREAS, the employee is currently out on temporary disability which expires on 6/12/17; and
WHEREAS, the Personnel Policy, Part H – Leave of Absence Policy, page 42, allows for full-time employees to be granted an unpaid leave of absence for up to six (6) months; and
WHEREAS, the requested unpaid leave extension is through 9/30/17 of the allowable six month leave which would end on 12/12/17; and
WHEREAS, the Board of Commissioners is desirous of granting the unpaid leave through 9/30/17 based on supporting documentation; and
WHEREAS, the unpaid Leave of Absence becomes effective June 12, 2017 and ends on September 30, 2017; and
WHEREAS, the Woodbridge Housing Authority will continue to provide health benefits as were provided during the employee’s temporary disability leave; and
WHEREAS, the employee will continue to be responsible for their employee medical contribution which is \$123.86 per month; and
WHEREAS, the Woodbridge Housing Authority must receive the employee’s contribution by:

July 5, 2017 August 5, 2017 and September 5, 2017

WHEREAS, any additional requests for remaining unpaid leave after October 1, 2017 through December 12, 2017 will require a Board of Commissioners’ approval and the employee would be responsible for the entire insurance cost (employee’s share and Woodbridge Housing Authority’s share).

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the Township of Woodbridge (the “Authority”) that employee number 98300 is hereby granted an unpaid Leave of Absence which expires on September 30, 2017.

Motion to adopt Resolution #2864 moved by Commissioner Michelson and seconded by Commissioner Rupasinghe and upon roll call, the vote was as follows:

ROLL CALL:	Kenny Michelson Rupasinghe Shah Walker Ficarra
AYES:	Kenny Michelson Rupasinghe Shah Ficarra
NAYS:	None
Abstain:	None
Absent:	Walker

I hereby certify that the above is a true and exact copy of the Resolution adopted by the Board of Commissioners of the Housing Authority of the Township of Woodbridge at their Rescheduled Meeting of June 20, 2017.

Donna F. Brightman, Secretary

Approved as to legal form by
Terrence Corrison, Esq.