

**RESOLUTION #2918**

**ADOPT THE REVISED SECTION 8 ADMINISTRATIVE PLAN (ADMIN. PLAN)**

**WHEREAS**, CFR.24.903 requires PHA's to have available for public review, a written statement of policies used to administer the Housing Choice Voucher (Section 8) program in accordance with federal law, regulations and HUD requirements; and

**WHEREAS**, the Section 8 Administrative Plan (Admin Plan) is the document described above; and

**WHEREAS**, PHA's are further required to periodically review and update the Admin Plan to comply with changes in regulations, WHA operations, or when needed to ensure staff consistency in operation; and

**WHEREAS**, it was announced to the Board of Commissioners of the Housing Authority of the Township of Woodbridge at the February 5, 2018 Board Meeting that the revised Admin Plan was on the WHA website for their review; and

**WHEREAS**, a copy was emailed to each Commissioner as well as the housing authority's attorney for review; and

**WHEREAS**, a copy of this updated Admin Plan has been available for all of our residents through the Website and a hard copy available at the front desk of the authority, for a thirty (30) day review and comment period; and

**WHEREAS**, an announcement was posted on the WHA website that the general public was welcome to make comment on all or any portion of the Admin Plan, after reviewing either on the Website or the hard copy in the administration office; and

**WHEREAS**, no written comments have been received.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the Township of Woodbridge, New Jersey that the Section 8 Administrative Plan (Admin Plan) amending and revising the Section 8 Administrative Plan (Admin Plan) be, and hereby is adopted to become effective April 1, 2018.

Motion moved by Commissioner Perez-Rosado and seconded by Commissioner Kenny to adopt Resolution #2918.

ROLL CALL: Agarwal Kenny Michelson Perez-Rosado Rupasinghe Walker Ficarra  
AYES: Agarwal Kenny Michelson Perez-Rosado Rupasinghe Ficarra  
NAYS: None  
Abstain: None  
Absent: Walker

I hereby certify that the above is a true and exact copy of the Resolution adopted by the Board of Commissioners of the Housing Authority of the Township of Woodbridge at their Regular Meeting of March 5, 2018.

---

Donna F. Brightman, Secretary

Approved as to legal form by  
Terrence Corrison, Esq.