

## RESOLUTION #2964

### FYE18 ANNUAL SEMAP CERTIFICATION FORM 52648

**WHEREAS**, pursuant to 24 CFR Sec 985.101, PHAs administering a Section 8 tenant-based assistance program must submit an annual Section 8 Management Assessment Program (SEMAP) Certification within 60 days after the end of its fiscal year; and

**WHEREAS**, the information from the housing authority concerns the performance of the housing authority and provides assurance that there is no evidence of serious deficient performance; and

**WHEREAS**, HUD uses the information and other data to assess housing authority management capabilities and deficiencies, and to assign an overall performance rating to the authority; and

**WHEREAS**, there are fourteen performance indicators: Selection from the waiting list, Reasonable Rent, Determination of Adjusted Income, Utility Allowance Schedule, HQS Quality Control Inspections, HQS Enforcement, Expanding Housing Opportunities, FMR Limit and Payment Standards, Annual Reexaminations, Correct Tenant Rent Calculations, Pre-Contract HQS Inspections, Annual HQS Inspections, Lease-Up, and Family Self-Sufficiency Enrollment, as well as a Deconcentration Bonus Indicator which shall be assessed individually and then combined by the Real Estate Assessment Center (REAC) into the agency's PHAS score for the purposes of identifying management capabilities and deficiencies; and

**WHEREAS**, HUD's verification of the accuracy of the information reported shall determine the authority's capacity to administer Section 8 rental assistance within the Federal law and regulations; and

**WHEREAS**, PHA's can utilize this assessment to conduct internal audits of their operations and correct identified deficiencies. The results of the assessment can be utilized by a PHA's Board of Commissioners and Executive Director, resident organizations, and the community to understand more comprehensively the PHA's operations; and

**WHEREAS**, the assessment will be based on a certification completed by the office of the Executive Director and submitted covering performance for fiscal year ending September 30, 2017.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the Township of Woodbridge, New Jersey, that the SEMAP Management Certification Form HUD-52648 to the Real Estate Assessment Center covering performance measurements for the fiscal year ended September 30, 2018 was submitted by the Section 8 Administrator on October 25, 2018, which was before the deadline of November 30, 2018.

Motion to adopt Resolution #2964 moved by Commissioner Walker and seconded by Commissioner Rosado and upon roll call, the vote was as follows:

ROLL CALL:           Agarwal Kenny Michelson Perez-Rosado Walker Ficarra  
AYES:                Michelson Perez-Rosado Walker Ficarra  
NAYS:                None  
Abstain:             None  
Absent:              Agarwal Kenny

I hereby certify that the above is a true and exact copy of Resolution #2964 adopted by the Board of Commissioners of the Housing Authority of the Township of Woodbridge at their regularly scheduled Meeting of November 13, 2018.

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Donna F. Brightman, Secretary