

MINUTES OF THE REGULAR MEETING
OF THE COMMISSIONERS OF THE HOUSING AUTHORITY
OF THE TOWNSHIP OF WOODBRIDGE



The Commissioners of the Housing Authority of the Township of Woodbridge held its regular meeting at Finn Towers located at 19 Martin Terrace, in the Township of Woodbridge, New Jersey at 7:00 PM on January 6, 2020, the hour and date duly established for the holding of such meeting.

Chairman Ficarra called the meeting to order, led the Pledge of Allegiance, and held a moment of silence.

Executive Director Brightman read the Notice of Compliance with the Open Public Meetings Act P.L. 1975, C.231 which provided that notice of this meeting of the Board of Commissioners of the Housing Authority of the Township of Woodbridge was provided in the following manner:

On September 11, 2019, a copy of the notice of this meeting setting forth the date, time and location of this regular meeting was posted on the Housing Authority's official designated bulletin board located at 800B Bunns Lane, Woodbridge, NJ, sent to Town Hall for posting and was faxed to the Home News Tribune and Star Ledger.

Upon roll call, those present and absent were as follows:

PRESENT

ABSENT

Commissioners:

Sharad Agarwal, Commissioner
Ryan Michelson, Commissioner (7:01)
Jenny Perez-Rosado, Commissioner
Paul Pires, Commissioner
Jack Kenny, Commissioner (7:04)
Shontay Walker, Commissioner
Gregg Ficarra, Chairman

Council Liaison:

Lizbeth DeJesus, Councilwoman

Administration:

Donna Brightman, Executive Director
Mike Yannuzzi, Maintenance Supervisor

Authority General Counsel:
Terrence Corriston, Esq., Breslin & Breslin

A motion to approve the minutes of the Rescheduled Meeting held on December 4, 2019 was made by Commissioner Walker and seconded by Commissioner Perez-Rosado and upon roll call the vote was as follows:

ROLL CALL: Agarwal Kenny Michelson Perez-Rosado Pires Walker Ficarra
AYES: Agarwal Kenny Michelson Perez-Rosado Pires Walker Ficarra
NAYS: None
Abstain: None
Absent: None

PUBLIC COMMENT – Tina DeCap informed the board that her father Ralph Webber had lived at Olsen Towers and recently passed away. She told the board that there is a terrible roach infestation at Olsen Towers and that Vinnie cannot handle it by himself. She went on to state that her Dad had been ill and that she was not treated nicely by building staff as they threatened her father with eviction if he did not comply. She asked the board to make it their priority to look into the matter and do something about it.

Deborah Ellison the resident of unit 6M stated that the building staff needed to clean the floors more often and to change the water as they mop with dirty water.

Theresa Basile the resident of unit 4E stated that the shower water is either too hot or too cold.

Tenants commented that they love having Melanie in the building.

COMMUNICATIONS – Chairman Ficarra noted that both Paul Pires and Shontay Walker were reappointed to the BOC with five year terms.

REPORTS – Chairman Ficarra asked if Kettly would be able to assist tenants with their Census paperwork.

NEW BUSINESS

a) Reso #3032 – Adopting Monthly Bill List for the Month of December 2019 (355 Olsen)

Motion moved by Commissioner Pires and seconded by Commissioner Agarwal to adopt Resolution #3032.

ROLL CALL: Agarwal Kenny Michelson Perez-Rosado Pires Walker Ficarra
AYES: Agarwal Kenny Michelson Perez-Rosado Pires Walker Ficarra
NAYS: None
Abstain: None
Absent: None

The Chair thereupon declared said motion approved.

b) Reso #3033 – Adopting Monthly Bill List for the Month of December 2019 for Red Oak

Motion moved by Commissioner Walker and seconded by Commissioner Michelson to adopt Resolution #3033.

ROLL CALL: Agarwal Kenny Michelson Perez-Rosado Pires Walker Ficarra
AYES: Agarwal Kenny Michelson Perez-Rosado Pires Walker Ficarra
NAYS: None
Abstain: None
Absent: None

The Chair thereupon declared said motion approved.

c) Reso #3034– Appointing Donna Brightman as Human Resources Officer

Motion moved by Commissioner Perez-Rosado and seconded by Commissioner Walker to adopt Resolution #3034.

ROLL CALL: Agarwal Kenny Michelson Perez-Rosado Pires Walker Ficarra
AYES: Agarwal Kenny Michelson Perez-Rosado Pires Walker Ficarra
NAYS: None
Abstain: None
Absent: None

The Chair thereupon declared said motion approved.

d) Reso #3035 – Renewal of Plumbing Contract

Motion moved by Commissioner Pires and seconded by Commissioner Agarwal to adopt Resolution #3035.

Commissioner Pires asked if the contract totaled 3 or 5 years. Executive Director Brightman responded that it was for 3 years.

ROLL CALL: Agarwal Kenny Michelson Perez-Rosado Pires Walker Ficarra
AYES: Agarwal Kenny Michelson Perez-Rosado Pires Walker Ficarra
NAYS: None
Abstain: None
Absent: None

The Chair thereupon declared said motion approved.

e) Reso #3036 – Award Auditor Contract

Motion moved by Commissioner Walker and seconded by Commissioner Michelson to adopt Resolution #3036.

ROLL CALL: Agarwal Kenny Michelson Perez-Rosado Pires Walker Ficarra
AYES: Agarwal Kenny Michelson Perez-Rosado Pires Walker Ficarra
NAYS: None
Abstain: None
Absent: None

The Chair thereupon declared said motion approved.

COMMENTS FROM COMMISSIONERS

Chairman Ficarra informed the public that 2020 is a census year and that both he and Councilwoman DeJesus are on the Township's Census Committee. He explained how important the count is to Woodbridge and to New Jersey. Following the last census count, New Jersey lost a congressional seat. The Census is used to determine federal aid and assistance. We are going to ask Kettly to help residents fill out the census forms.

Councilwoman DeJesus stated that maybe we can have a designated Senior building Census day. She said that April 1st is National Census Day.

Executive Director Brightman commented that in the City of Paterson, they are enlisting the help of trusted community based organizations to assist in the count.

Commissioner Perez-Rosado thanked everyone for their help in collecting toys. She distributed over 5,000 toys to eleven hospitals.

Commissioner Pires wished all a Happy New Year and stated that he played Santa and that his son graduated from the Police Academy.

Commissioner Kenny wished all a Happy New Year.

Commissioner Michelson thanked the residents for the comments and for coming to the meeting. He thanked Donna and Mike for assisting a resident that had called him for help.

Commissioner Agarwal wished all a Happy New Year.

Commissioner Walker wished all a Happy New Year and hopes that 2020 will be as good as 2019 was to her.

COMMENTS FROM COUNCIL LIAISON – Councilwoman DeJesus asked all to pray for her in her new role as Council President.

COMMENTS FROM THE EXECUTIVE DIRECTOR none

COMMENTS FROM COUNSEL - none

ADJOURNMENT

Motion by Commissioner Pires and seconded by Commissioner Michelson to adjourn at 7:25 PM.

All commissioners present voted in favor.

Donna Brightman
Executive Director/Secretary