

MINUTES OF A RESCHEDULED MEETING OF THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF WOODBRIDGE



The Commissioners of the Housing Authority of the Township of Woodbridge met in a Rescheduled Session in the conference room of the Administrative Building, 20 Bunns Lane, Woodbridge, NJ at 10:30 AM on December 5, 2013, the hour and date duly established for the holding of said meeting.

Executive Assistant Guiney read a Notice of Compliance with the Open Public Meetings Act P.L. 1975, C.231 which provided that notice of this meeting of the Board of Commissioners of the Housing Authority of the Township of Woodbridge was provided in the following manner:

On December 2, 2013, a copy of this rescheduled meeting setting forth the date, time and location of this meeting was posted on the Housing Authority's official designated bulletin board located at 20 Bunns Lane, Woodbridge, NJ, sent to Town Hall for posting and was faxed to the Home News Tribune and Star Ledger.

A moment of silence was held.

Upon roll call, those present and absent were as follows:

PRESENT

Commissioners:

Terri Briante, Commissioner
Gregg Ficarra, Chairman (via phone)
Pedro Rosario, Commissioner (via phone)
John Kenny, Commissioner (via phone)

Council Liaison:

Brenda Yori Velasco, Councilwoman

Authority General Counsel:

Terrence Corriston, Esq., Breslin & Breslin
(via phone)

Administration:

Donna Brightman, Executive Director
Maureen Guiney, Executive Asst.

ABSENT

Commissioners:

Mark Barbee, Commissioner
Nayan Parikh, Vice Chair
Betsy Rudowski, Commissioner

A motion to approve the minutes of the Rescheduled Meeting held November 18, 2013 was made by Commissioner Rosario and seconded by Commissioner Ficarra and upon roll call the vote was as follows:

ROLL CALL: Barbee Briante Kenny Parikh Rosario Rudowski Ficarra
AYES: Briante Kenny Rosario Ficarra
NAYS: None
Abstain: None
Absent: Barbee Parikh Rudowski

NEW BUSINESS

a) Reso #2635 – Adopting Monthly Bill List

Motion moved by Commissioner Kenny and seconded by Commissioner Rosario to adopt Resolution #2635.

ROLL CALL: Barbee Briante Kenny Parikh Rosario Rudowski Ficarra
AYES: Briante Kenny Rosario Ficarra
NAYS: None
Abstain: None
Absent: Barbee Parikh Rudowski

The Chair thereupon declared said motion approved.

b) Reso #2636 – Designate Auditor FYE 9/29/2013

Motion moved by Commissioner Kenny and seconded by Commissioner Briante to adopt Resolution #2636.

Discussion

Executive Director Brightman stated that the scoring on this resolution was very close and that Fallon & Larsen won the bid by .6 of a vote. She stated that it was so close that she had to have another employee score the bids and that Fallon is a well respected firm.

ROLL CALL: Barbee Briante Kenny Parikh Rosario Rudowski Ficarra
AYES: Briante Kenny Rosario Ficarra
NAYS: None
Abstain: None
Absent: Barbee Parikh Rudowski

The Chair thereupon declared said motion approved.

At this time, Executive Director Brightman stated that she has made a deal with the Red Bank Housing Authority to do pest control and would like to do a contract with them. She stated that they need help immediately and that the cost to them would be \$350 a unit. She mentioned that she will have the contract put in the packet under old business for next month's agenda.

c) Reso #2637 – Resolution Authorizing the Executive Director to Enter into a Pest Control Agreement with the Red Bank Housing Authority

Motion moved by Commissioner Kenny and seconded by Commissioner Rosario to adopt Resolution #2637.

Councilwoman Velasco asked what we charge at Highland Park and WHA for these services.

Executive Director Brightman stated that this is a little lower and that we made a little money at Maple Tree. She stated that she is hoping to be able to take over this Authority as they only have 90 units but probably Long Branch will be our competition.

ROLL CALL: Barbee Briante Kenny Parikh Rosario Rudowski Ficarra
AYES: Briante Kenny Rosario Ficarra
NAYS: None
Abstain: None
Absent: Barbee Parikh Rudowski

The Chair thereupon declared said motion approved.

Comments

Chairman Ficarra apologized for his new lifestyle in relationship to attending BOC meetings. He stated that he will try to come up with a strategy regarding the meetings.

Executive Director Brightman stated that the managers are cooking for the staff on Friday, December 20th after 12 and that the commissioners are invited to attend.

Commissioner Kenny suggested that possibly we can allow the Director to pay the bills when we do not have a regularly scheduled BOC meeting in order to keep business functioning.

Chairman Ficarra stated that this is a great suggestion and asked if we should have this available for the January meeting in the form of a resolution.

Executive Director Brightman stated that she would like to approve this resolution now.

d) Reso #2638 – Authorizing the E.D. to Pay the Monthly Bill List when a Regularly Scheduled Meeting is Cancelled

Motion moved by Commissioner Kenny and seconded by Commissioner Rosario to adopt Resolution #2638.

ROLL CALL: Barbee Briante Kenny Parikh Rosario Rudowski Ficarra
AYES: Briante Kenny Rosario Ficarra
NAYS: None
Abstain: None
Absent: Barbee Parikh Rudowski

The Chair thereupon declared said motion approved.

Councilwoman Velasco stated that when she went to the League of Municipalities conference that she gathered some RAD information and will drop off these handouts to Executive

Director Brightman. She stated that she is also concerned about increasing the attendance at the BOC meetings.

ADJOURNMENT

Motion by Commissioner Kenny and seconded by Commissioner Rosario to adjourn at 11:07 AM.

All commissioners present voted in favor.

Donna Brightman
Executive Director/Secretary