



HOUSING AUTHORITY of the  
TOWNSHIP of WOODBRIDGE  
800B Bunns Lane, Woodbridge, NJ 07095-1726  
Phone: (732) 634-2750 Fax: (732) 634-8421

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### **NOTICE TO ALL APPLICANTS**

Please be advised that effective June 1, 2021 **you must notify this office in writing of any change of address or phone numbers!** This is most important when contacting applicants. If we do not have a current address, we cannot contact you; and the result will be removal from the waiting list.

**It is your responsibility to notify this office** of any change in family household size (family members), income, local preference(s), etc. **Failure to comply with this directive may jeopardize your standing on the waiting list.** Any changes must be made in writing. We advise you to forward by Certified Mail; Return Receipt Requested, to this office within (30) days of the change.

You **MUST** complete the attached form and return it to **Woodbridge Housing Authority. Also, if you are requesting preference points you are required to provide proof.**

- **Woodbridge residency- Must provide lease and ID**
- **Woodbridge residency due to working in Woodbridge- must provide employer verification of full-time work in Woodbridge**
- **Veteran- must provide DD214**
- **Homeless-must provide hotel/shelter receipt**
- **Working family- must provide paystubs**
- **Elderly must provide copy of your birth certificate or some other document to confirm your age**

**If you fail to report your changes, you may jeopardize your position on the waiting list. Form may be mailed or hand delivered to 800B Bunns Lane Woodbridge NJ 07095.**



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**To:** Woodbridge Hosing Authority Management

Please be advised that I, \_\_\_\_\_ am requesting the following updates for my application:

**From:** \_\_\_\_\_

**Print Applicant's Name**

\_\_\_\_ **Address change:** \_\_\_\_\_

\_\_\_\_ **Phone Number:** \_\_\_\_\_

\_\_\_\_ **Income / household composition:**  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_ **Other:**  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Applicant's signature**