

MINUTES OF THE ANNUAL
REORGANIZATION/REGULAR MEETING
OF THE COMMISSIONERS OF THE HOUSING AUTHORITY
OF THE TOWNSHIP OF WOODBRIDGE

The Commissioners of the Housing Authority of the Township of Woodbridge held its Annual Reorganization/Regular meeting via <https://global.gotomeeting.com/join/530195013>/at 7:00 PM on October 4, 2021, the hour and date duly established for the holding of such meeting.

You can also dial in using your phone.

(For supported devices, tap a one-touch number below to join instantly.)

United States: +1 (408) 650-3123

- One-touch: [tel:+1](tel:+14086503123) 408-650-3123, #530195013

Access Code: 530195013

This information is also posted on the woodbridgehousingauthority.org website.

Chairman Ficarra called the meeting to order, led the Pledge of Allegiance, and held a moment of silence for Executive Director Brightman's father.

Executive Director Brightman read the Notice of Compliance with the Open Public Meetings Act P.L. 1975, C.231 which provided that notice of this meeting of the Board of Commissioners of the Housing Authority of the Township of Woodbridge was provided in the following manner:

On September 8, 2021, a copy of the notice of this meeting setting forth the date, time and location of this goto reorganizational and regular meeting was posted at the Housing Authority, 800B Bunns Lane, Woodbridge, NJ, sent to Town Hall for posting and was faxed to the Home News Tribune and Star Ledger.

Upon roll call, those present and absent were as follows:

PRESENT

Commissioners:

John Kenny, Commissioner
Jenny Perez-Rosado, Commissioner
Paul Pires, Commissioner
Gregg Ficarra, Chairman

Authority General Counsel:
Terrence Corriston, Esq., Breslin & Breslin

Administration:
Donna Brightman, Executive Director

ABSENT

Commissioners:

Sharad Agarwal, Commissioner
Ryan Michelson, Commissioner
Shontay Walker, Commissioner

Council Liaison:
Lizbeth DeJesus, Councilwoman

Motion to designate Counsel Corrison to be temporary Chairperson for the reorganization meeting was moved by Commissioner Kenny and seconded by Commissioner Pires and all present voted in favor.

ROLL CALL: Agarwal Kenny Michelson Perez-Rosado Pires Walker Ficarra
AYES: Kenny Perez-Rosado Pires Ficarra
NAYS: None
Abstain: None
Absent: Agarwal Michelson Walker

Counsel Corrison opened the floor to nominations for chairperson.

Motion to nominate Commissioner Ficarra for Chairperson of the Housing Authority of the Township of Woodbridge for the ensuing fiscal year moved by Commissioner Kenny and seconded by Commissioner Pires.

Discussion

Commissioner Kenny stated that Chairman Ficarra does a fantastic job as Chair.

ROLL CALL: Agarwal Kenny Michelson Perez-Rosado Pires Walker Ficarra
AYES: Kenny Perez-Rosado Pires Ficarra
NAYS: None
Abstain: None
Absent: Agarwal Michelson Walker

Counsel Corrison inquired as to whether there were any more nominations for Chairperson.

There were no more nominations for Chairperson.

Motion to close nominations for Chairperson was moved by Commissioner Rosado and seconded by Commissioner Kenny.

ROLL CALL: Agarwal Kenny Michelson Perez-Rosado Pires Walker Ficarra
AYES: Kenny Perez-Rosado Pires Ficarra
NAYS: None
Abstain: None
Absent: Agarwal Michelson Walker

Roll call to elect Commissioner Ficarra as Chairman:

ROLL CALL: Agarwal Kenny Michelson Perez-Rosado Pires Walker Ficarra
AYES: Kenny Perez-Rosado Pires Ficarra
NAYS: None
Abstain: None
Absent: Agarwal Michelson Walker

Chairman Ficarra thanked the commissioners for their support and also Executive Director Brightman and her staff.

Chairman Ficarra asked for nominations for Vice-Chair.

Motion to nominate Commissioner Kenny for Vice Chairman moved by Commissioner Pires and seconded by Commissioner Rosado.

ROLL CALL: Agarwal Kenny Michelson Perez-Rosado Pires Walker Ficarra
AYES: Kenny Perez-Rosado Pires Ficarra

NAYS: None
Abstain: None
Absent: Agarwal Michelson Walker

There were no more nominations for Vice Chair.

Motion to close nominations for Vice Chairperson was moved by Commissioner Pires and seconded by Commissioner Rosado.

ROLL CALL: Agarwal Kenny Michelson Perez-Rosado Pires Walker Ficarra
AYES: Kenny Perez-Rosado Pires Ficarra
NAYS: None
Abstain: None
Absent: Agarwal Michelson Walker

Roll call to elect Commissioner Kenny as Vice Chairman:

ROLL CALL: Agarwal Kenny Michelson Perez-Rosado Pires Walker Ficarra
AYES: Kenny Perez-Rosado Pires Ficarra
NAYS: None
Abstain: None
Absent: Agarwal Michelson Walker

Remarks

Chairman Ficarra stated that he appreciates Commissioner Kenny's good work.

The reorganization meeting commenced at 7:15 PM and was followed by the regular meeting at 7:16 PM.

A motion to approve the minutes of the Regular Meeting held on September 2, 2021 was made by Commissioner Kenny and seconded by Commissioner Rosado and upon roll call the vote was as follows:

ROLL CALL: Agarwal Kenny Michelson Perez-Rosado Pires Walker Ficarra
AYES: Kenny Perez-Rosado Pires Ficarra
NAYS: None
Abstain: None
Absent: Agarwal Michelson Walker

PUBLIC COMMENT - none

COMMUNICATIONS - none

REPORTS

Executive Director Brightman stated that the handbook and personnel policy are on the agenda for approval. She also stated that we have an audit on 11/3 and 11/4 and are now working on the Olsen project.

NEW BUSINESS

a) Reso #3154 - Adopting Monthly Bill List for the Month of September 2021

Motion moved by Commissioner Pires and seconded by Commissioner Rosado to adopt Resolution #3154.

ROLL CALL: Agarwal Kenny Michelson Perez-Rosado Pires Walker Ficarra
AYES: Kenny Perez-Rosado Pires Ficarra
NAYS: None
Abstain: None
Absent: Agarwal Michelson Walker

The Chair thereupon declared said motion approved.

b) Reso #3155 - Adopting Monthly Bill List for the Month of September 2021 (Red Oak)

Motion moved by Commissioner Rosado and seconded by Commissioner Kenny to adopt Resolution #3155.

ROLL CALL: Agarwal Kenny Michelson Perez-Rosado Pires Walker Ficarra
AYES: Kenny Perez-Rosado Pires Ficarra
NAYS: None
Abstain: None
Absent: Agarwal Michelson Walker

The Chair thereupon declared said motion approved.

c) Reso #3156 – Annual Notice of Regular Meetings – 11/21 through 10/22

Motion moved by Commissioner Kenny and seconded by Commissioner Rosado to adopt Resolution #3156.

ROLL CALL: Agarwal Kenny Michelson Perez-Rosado Pires Walker Ficarra
AYES: Kenny Perez-Rosado Pires Ficarra
NAYS: None
Abstain: None
Absent: Agarwal Michelson Walker

The Chair thereupon declared said motion approved.

d) Reso #3157 – Reso to Adopt the Personnel Policy and Employee Handbook

Motion moved by Commissioner Rosado and seconded by Commissioner Pires to adopt Resolution #3157.

ROLL CALL: Agarwal Kenny Michelson Perez-Rosado Pires Walker Ficarra
AYES: Kenny Perez-Rosado Pires Ficarra
NAYS: None
Abstain: None
Absent: Agarwal Michelson Walker

The Chair thereupon declared said motion approved.

COMMENTS

Chairman Ficarra stated that Executive Director Brightman needs administrative help if anyone knows of someone interested to please let her know. He reported that that was a big fire in Avenel and a firefighter was injured. Tenants were relocated.

Commissioner Rosado reported that she was a candidate for the Board of Ed and would appreciate everyone's support.

Commissioner Pires stated that he is leaving for Portugal to see his parents and looking forward to the trip.

Commissioner Kenny wished all a happy fall and Halloween.

COUNSEL COMMENTS

Counsel Corrison stated that everything is status quo and that the courts are moving very slowly.

All in attendance offered their condolences on the passing of Executive Director Brightman's father.

ADJOURNMENT

Motion by Commissioner Rosado and seconded by Commissioner Pires to adjourn at 7:35 PM.

All commissioners present voted in favor.

Donna Brightman
Executive Director/Secretary