

RESOLUTION #3376

AWARD CONTRACT FOR GENERATOR MAINTENANCE AND REPAIR CONTRACTOR TO GENSERVE FROM 2/1/25-1/31/27 FOR AN AMOUNT NOT TO EXCEED \$44,000

WHEREAS, the Housing Authority of the Township of Woodbridge, New Jersey (Authority) needs to establish a maintenance and service contract with a qualified Generator Contractor; and

WHEREAS, this contract is to be awarded through a “fair and open process” pursuant to N.J.S.A. 19:44A-20.4 et. seq.; and

WHEREAS, the Authority created proposal documents and specifications dated 1/14/25 for a two-year service contract for generator repair and maintenance services; and

WHEREAS, following timely advertisement for proposals in the Home News Tribune on 12/19/24, for same, the following proposals were received in the Office of the Executive Director:

CONTRACTOR	RATES
GenServe Pennsauken, NJ	Quarterly Maintenance all Locations: \$1,666.75 Hourly Rates Regular/Premium: \$140.00/210.00
Procomm Systems, Inc. Phillipsburg, NJ	Quarterly Maintenance all Locations: \$17,635.20 Hourly Rates Regular/Premium: \$248.32/272.41

WHEREAS, upon review of all proposals, it was determined that the most advantageous proposal price and other factors considered, was submitted by GenServe.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the Township of Woodbridge (the “Authority”) that the Contract Officer of the Authority, Elizabeth Noll be, and hereby is authorized and directed to execute and deliver on behalf of the Authority a two-year contract for services as specified in the Request for Proposals for Generator Maintenance and Repair in the amount of \$1,666.75 / qtr. for 8 quarters, \$140.00 / hr. (\$210.00 / hr. OT) for a qualified generator technician for extra work outside the scheduled maintenance, and 10% over Contractor’s cost for materials from February 1, 2025 – January 31, 2027 for an amount not to exceed \$44,000.00.

Motion to adopt Resolution #3376 moved by Commissioner Perez and seconded by Commissioner Pires and upon roll call, the vote was as follows:

ROLL CALL: Agarwal Kenny Michelson Perez Pires Walker Ficarra
AYES: Agarwal Kenny Perez Pires
NAYS: None
Abstain: None
Absent: Michelson Walker Ficarra

I hereby certify that the above is a true and exact copy of the Resolution adopted by the Board of Commissioners of the Housing Authority of the Township of Woodbridge at their Regular Meeting of February 10, 2025.

Approved as to legal form by
Terrence Corrison, Esq.

Elizabeth Noll, Secretary