

RESOLUTION #2935

**RENEW FEE ACCOUNTANT AGREEMENT WITH WILLIAM KATCHEN, C.P.A.,
FROM 6/1/18 THROUGH 5/31/19**

WHEREAS, the Housing Authority of the Township of Woodbridge (the "Authority") needs to retain a professional to perform Fee Accountant Services on a monthly basis to the Authority's books and records commencing June 1, 2018 to May 31, 2019; and

WHEREAS, the Authority published a notice in the Home News Tribune on 04/2/17 and in the Star Ledger on 4/3/17 soliciting proposals for Professional Fee Accountant Services through a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq. and posted the same on the Authority's website; and

WHEREAS, the Authority retained the services of William Katchen, C.P.A. for a one year period, renewable for one additional year, for an annual fee of \$34,800.00, payable in twelve monthly installments of \$2,900.00; and

WHEREAS, the original proposal documents dated April 20, 2017 provided for the option to renew the agreement for fee accounting services for one additional year at the same terms; and

WHEREAS, the Fee Accountant has performed satisfactorily over the past year and sufficient funds are available to pay for the required services.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the Township of Woodbridge, New Jersey, that the Agreement for professional services with William Katchen, C.P.A., be renewed for one additional year for the amount of not to exceed \$34,800.00 to provide Fee Accountant Services in a timely manner to complete all required forms and reports in accordance with the specifications dated April 20, 2017 starting June 1, 2018 through May 31, 2019.

Motion to adopt Resolution #2935 moved by Commissioner Kenny and seconded by Commissioner Walker and upon roll call, the vote was as follows:

ROLL CALL: Agarwal Kenny Michelson Perez-Rosado Rupasinghe Walker Ficarra
AYES: Agarwal Kenny Michelson Perez-Rosado Walker Ficarra
NAYS: None
Abstain: None
Absent: Rupasinghe

I hereby certify that the above is a true and exact copy of the Resolution adopted by the Board of Commissioners of the Housing Authority of the Township of Woodbridge at their Regular Meeting of May 7, 2018.

Approved as to legal form by
Terrence Corrison, Esq.

Donna F. Brightman, Secretary