

MINUTES OF THE REGULAR MEETING
OF THE COMMISSIONERS OF THE HOUSING AUTHORITY
OF THE TOWNSHIP OF WOODBRIDGE



The Commissioners of the Housing Authority of the Township of Woodbridge held a regular scheduled meeting via zoom at 6:38 PM on March 13, 2023 via zoom as follows:

Join Zoom Meeting

<https://us02web.zoom.us/j/81736569882?pwd=eEg3NHIEEd3gyaDlCeFpIMU5CM0ZSQTO9>

Meeting ID: 817 3656 9882

Passcode: 700826

One tap mobile

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+13052241968,,81736569882#,,,,*700826# US

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Chairman Ficarra called the meeting to order at 6:38 PM.

Executive Director Brightman read the notice of compliance as follows:

On March 9, 2023, a copy of the schedule of regular meetings setting forth the date, time and location of this meeting was sent to the Township of Woodbridge and posted on the Woodbridge Housing Authority's website. A copy of said schedule was also emailed to the Star Ledger and The Home News Tribune on the same date.

PRESENT

ABSENT

Commissioners:

Sharad Agarwal, Commissioner

Gregg Ficarra, Chairman

Jack Kenny, Vice Chair

Ryan Michelson, Commissioner

Jenny Perez, Commissioner

Paul Pires, Commissioner

Shontay Walker, Commissioner

Council Liaison:

Lizbeth DeJesus

Authority General Counsel:

Terrence Corriston, Esq., Breslin & Breslin

Administration:

Donna Brightman, Executive Director

Administration:

Larry Stecker, Maintenance Director

A motion to approve the minutes of the Regular meeting of February 13, 2023 was made by Commissioner Michelson and seconded by Commissioner Perez and upon roll call the vote was as follows:

ROLL CALL: Agarwal Kenny Michelson Perez Pires Walker Ficarra
AYES: Agarwal Kenny Michelson Perez Pires Walker Ficarra
NAYS: None
Abstain: None
Absent: None

PUBLIC COMMENT: None

COMMUNICATIONS : None

REPORTS

Maintenance Director's report:

Chairman Ficarra inquired about the new pest control company.

Executive Director Brightman stated that they are working out really well and that so far, we are pleased.

Executive Director Brightman reported that the site for the new Olsen was demolished. We had to make room for voting parking.

Commissioners Ficarra and Perez urged everyone to vote as there is a referendum to improve a school in Avenel.

NEW BUSINESS

- a) Reso #3239 – Extend Contract with D’Onofrio & Sons for Landscaping Services through November 30, 2023 for \$15,750.00

Motion moved by Commissioner Agarwal and seconded by Commissioner Pires to adopt Resolution #3239.

ROLL CALL: Agarwal Kenny Michelson Perez Pires Walker Ficarra
AYES: Agarwal Kenny Michelson Perez Pires Walker Ficarra
NAYS: None
Abstain: None
Absent: None

The Chair thereupon declared said motion approved.

- b) Reso #3240 - Adopting the Monthly Bill List for February 2023

Motion moved by Commissioner Kenny and seconded by Commissioner Walker to adopt Resolution #3240.

ROLL CALL: Agarwal Kenny Michelson Perez Pires Walker Ficarra
AYES: Agarwal Kenny Michelson Perez Pires Walker Ficarra
NAYS: None
Abstain: None
Absent: None

The Chair thereupon declared said motion approved.

c) Reso #3241 – Adopting the Monthly Bill List for February 2023 (Red Oak)

Motion moved by Commissioner Michelson and seconded by Commissioner Perez to adopt Resolution #3241.

Discussion

Chairman Ficarra asked if all the water damage was repaired at Red Oak.

Executive Director Brightman responded that it was.

ROLL CALL: Agarwal Kenny Michelson Perez Pires Walker Ficarra
AYES: Agarwal Kenny Michelson Perez Pires Walker Ficarra
NAYS: None
Abstain: None
Absent: None

The Chair thereupon declared said motion approved.

d) Reso #3242 – Award Contract for Boiler Repair Contractor to Kelin Heating From 4/1/23 to 3/31/25

Motion moved by Commissioner Agarwal and seconded by Commissioner Pirez to adopt Resolution #3242.

ROLL CALL: Agarwal Kenny Michelson Perez Pires Walker Ficarra
AYES: Agarwal Kenny Michelson Perez Pires Walker Ficarra
NAYS: None
Abstain: None
Absent: None

The Chair thereupon declared said motion approved.

COMMENTS

Commissioner Michelson stated that he is changing jobs and will now be the Business Administrator in Matawan.

The Board congratulated him.

Commissioner Perez stated that she just came back from visiting her brother in Tampa. She stated that she is having an event with Eric LaGrande at the Woodbridge Brewery.

Commissioner Agarwal stated that he will be in India for a month.

Commissioner Pires stated that he is looking forward to spring.

Commissioner Walker stated that she, too, can't wait for warmer weather.

Commissioner Kenny stated that all is good.

Chairman Ficarra stated that he attended the St. Patty's Day parade this weekend and a good time was had by all.

Counsel Corrison stated that we are working with a couple of tenants that have issues. He mentioned that we had a settlement with one last week.

Executive Director Brightman stated that she will be in Mexico the last week of March for her son's wedding.

ADJOURNMENT

Motion by Commissioner Kenny and seconded by Commissioner Walker to adjourn at 7:10 PM.

All commissioners present voted in favor.

Donna Brightman
Executive Director/Secretary